

Milford Recreation Commission

July 8, 2015

Attendees

Arene Berry

Heather Romeri

Paul Bartolomucci

Stephanie Zubricki

Scott Hembrow

Claudia Lemaire

Minutes

Appointments

Mark Bender & Chris Anton, Parks Overview- Mark gave positive feedback to the recreation department and commission about the programs and events offered. Chris gave an overview/update on all town parks.

Kaley Park- Soil sampling to the softball field, has been resurfaced and is now playable. Irrigation- there is a few things to do there regarding controls and wells, but is sufficient for now.

Shepard Park- Softball closest to Nashua St has been redone and is now weed/grass free. Benches have been refinished to match the benches at Keyes.

Keyes Park- New swings have been put in. Merry-Go-Round has been rebuilt and refinished. All benches have been refinished and reinstalled so all benches now match. Playground was resurfaced (wood chips) and sand in the other areas. Parking lot was repaired. The entire lot will be completely resurfaced at a later date. Tables have been installed at pergola. Both pools will be refinished Fall 2015. Roof repairs in the dugouts will be completed in the next couple weeks and painted to match. Skate Park repairs/resurfacing will commence at the end of July/beginning of August. A remote pool vacuum has been purchased.

Adams Field- A gate will be put up to keep traffic off the field from the parking lot.

127 Elm St- Brush has been cut 10 feet back to widen and double the parking and will be swept with street sweeper soon. This will help with the Rotary Swim Meet needs.

Dave Wheeler, funding request for dredging of Osgood Pond- Has fond memories growing up and spending a lot of time at Osgood Pond and is in great support of dredging Osgood Pond, explained the history of the plan to dredge to the present. Permit fee was reduced to \$10,000 and has approximately \$90,000 to work with. Some work has been completed by Steve Trombly. \$57,000 left from capital reserve appropriation. Applying for a LWCF (Land Water Conservation Fund) grant as well. They have the proper permits to complete the project that is set in phases as they raise the needed money. 100,000 cubic yards of material needs to be removed. State has recommended them to the Federal Government for \$150,000 for this project and it is a 50/50 matching grant. The capital reserve \$57,000 can be used

towards the match. Fish and Game rewarded them \$50,000 that can match the Federal Funds. Trustees of the Trust has committed \$13,000. Still in need of \$30,000 of matching funds and is seeing if the Recreation Commission is interesting in supporting this project. Total dredge acreage is 11.25.

The group likes the idea of the project because it is in line with what the revolving fund was created for but they are also hesitant due to the timing of the 127 Elm St. project and monies promised to that.

Claudia makes a motion to commit to donate \$5,000 for the dredging of Osgood Pond in 2015 conditional to the LWCF grant. Scott seconds, 1 in favor 3 opposed.

Claudia makes a motion to amend the previous motion to donate \$5,000 to the dredging of Osgood Pond in 2016 contingent on the LWCF grant. Scott seconds, all in favor.

Director's Report

Revolving Fund balance as of July 6th - \$59,483.12

Contact was made and a donation was received of a \$500 donation from Swim Team Alumni, Sandy St. Onge, who was a swimmer for Keyes Swim Team and employed at Keyes Pool for a couple years. This donation goes directly to the Swim Team restricted line item in the revolving fund so it can only be used for Swim Team and will help with this year's budget.

Summer program scholarships overview- \$1,310 of \$1,709 has been awarded. \$560 has gone towards swim team \$750 has gone towards swim lessons, no other programs have been requested this year. Budgets are similar between 2014 and 2015.

127 Elm Street Update- June 18th Mayo Group filed their 218 page report with DES. Now we need to wait for DES to review the report and find out if we can receive a letter of no further action required. If approved we can move forward with the P&S. Mark Bender stood up to add onto the update- DES needs to move this report up in priority to get things moving because there is limited time. There seems to be more momentum now than we have had in a while.

Fletcher Cleanup Update- The timeline that was presented stated that Keyes Drive could close as early as August 1st. Activity is starting to take place, work has been started on Mill St. already and soon will move over to Elm St. Once it moves to Elm St. we will lose Keyes Drive. The timeline to complete the project will last at least a year, with minimal work the following year.

Concession Contract Update- A sentence has been added to the RFP, page 2 section 4.1 under maintenance "Concessionaire will only be responsible for equipment repairs if caused by negligence on the part of the concessionaire." There was concern from MIT about the age of some of the equipment. All find the update reasonable and signed off on the change.

Programs Update

Kids Carnival/Keyes 50th Birthday Bash- Kids Carnival wasn't super profitable but the focus was on the tie in with the 50th. The location was a positive as well. Quiet in the pool due to a cooler day but nice ceremony for the 50th in the morning.

4th of July- Great turn out, was better than expected for the race. About 50 pre-registered and another 25 registered the day of for a total of approximately 75 people for the 5k and 31 for the 1k. Bike parade was popular again. The rain came in but people still played our lawn games. Our DJ just put the games back to back so if people wanted to stay they could or leave. Weather cleared up for the band and fireworks.

Summer Concert Series- 60's Invasion kicked off the series July 8th and there will be a concert every Wednesday from now on at Emerson Park from 7-8:30pm through August 26th.

Rotary Swim Meet- July 18-19. The department meeting took place Tuesday July 7th. Everything should be good to go.

Martha's Vineyard Trip- Coming up on July 11th. Trip was full.

Rum Runner II- Friday, July 17th. Bus is full.

Swim Lessons are into session 2 now. A great group was hired this year.

Summer week long programs began the week of July 6th. Spectrum Science camp grades were combined due to lower numbers but seems to be going well. Toddler Tumbling has started. Horsemanship program with Irish Luck Stables begins this week. Lacrosse Clinic, Global Premier Soccer and Drama Under the Sun begins the following week.

Fall/Winter Recreation Guide- Aiming to be sent out when the kids go back to school. Invitation was extended to include any recreation commission fundraising events ranging from September to February in the upcoming rec guide. Deadline for information is Friday, August 7th.

Discussion Items

Olive Street Update- It was last left with the owner wanting to handle it themselves. Claudia will check in with them.

Pergola Update- Final brick installation: order has been placed and bricks have been dropped off. We are just waiting to hear if bricks are complete. Paul offered to pick up bricks in Hudson.

Policies & Procedures- A section was added by Paul about handling recreation commission funds. Paul has a few more updates to complete and will email the updates to the rest of the commission.

Upcoming Recreation Commission Events- BBQ event in August combined with a cook-off. Aim fundraising towards revolving fund and then you can shift funds to where you want it to go. A planning will occur soon, Heather will email everyone to set that up.

Claudia makes a motion to approve the special meeting minutes that was held on April 24, 2015 regarding the pergola. Heather seconds, all in favor Paul abstains.

Scott makes a motion to approve the June 2015 minutes. Claudia seconds. All in favor.

Paul makes a motion to adjourn at 8:35pm, Heather seconds. All in favor.

Respectfully Submitted by,

Stephanie Zubricki

Recreation Program Coordinator